**Student Learning Outcomes / Administrative Unit Outcomes Committee Minutes**

Tuesday, August 15, 2017

CTC-131

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| **Welcome:** Randy Watkins (Coordinator), Greg Ponomareff, Monica F. Flanders, Ellen Coatney, Beth Goehring, Nick Dimitri, Jason Berner, Tish Young, Miguel Alvarez | I have missed quite a few meetings.I would like to go over what has happened in my absence. |
| No meetings after my leave-of-absence Spring Break 2017. |
| **Current Status:** | We have 114 assessments so far.I need to teach people about Naming Conventions and leaving assessments in Draft. I have covered it in meetings, divisions, and it is online. What more can I do? |
| \*Add Semester Year to Naming Conventions\*Suggestion to remove **Launch** from assessments. |
| **Changes to CurricUNET SLO Module:** | CurricUNET is now CurrIQunet. They have updated the software. I have found bugs in the Ad Hoc Reports. Has anyone else had problems? |
| Trouble ticket submitted for missing System Model option in Ad Hoc reports. |
| **Training on SLO Development and Assessment** | I have been informed that many academic employees other than new hires need help with Course Objectives, Assessments, and Outcomes.How best can I teach these people? |
| Training Ideas:* Some people like to try on their own but need internal help
* SLO Training Office Hours
* Small groups / SLO Leaders
* Video/Screen Captures
* Video Conferencing
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| **Questions?** |  |
| Miguel wanted to know if there was any AUO Training? Not yet. |

**Next Meeting: Thursday, September 19, 12:00 AM, CTC-131**